

**SOUTHWESTERN WATER CONSERVATION DISTRICT**  
Request for Financial Assistance - Water Project/Construction and Studies

*Request for Financial Assistance are reviewed by the Board of Directors  
at their **February, June, and October** meetings.*

**Instructions:** Completion of this application form is required in order for the District to consider requests for financial assistance. It should be typed or printed legibly. Please attach additional sheets as necessary to fully answer any question in order to assure that all information that might be helpful in evaluating your application is considered. Please return the original **signed copy** of this application to Southwestern Water Conservation District and retain a copy for your records. Please Return to:

Southwestern Water Conservation District  
Attn: Requests for Financial Assistance  
841 E. 2<sup>nd</sup> Avenue  
Durango, CO 81301

**PART A: DESCRIPTION OF AUTHORIZED ENTITY**

1. **Name of Authorized Entity** \_\_\_\_\_

2. **Type of Entity** (Please check one)

- |  |   |
|--|---|
| <input type="checkbox"/> public entity                     | <input type="checkbox"/> nonprofit corporation  |
| <input type="checkbox"/> not-for-profit corporation        | <input type="checkbox"/> carrier ditch company  |
| <input type="checkbox"/> mutual ditch or reservoir company | <input type="checkbox"/> unincorporated ditch or reservoir company  |
| <input type="checkbox"/> cooperative association           | <input type="checkbox"/> Other (please attach a separate sheet<br>explaining the legal basis upon which the<br>District may be authorized to offer your<br>entity financial assistance) |

3. **Mailing Address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. **Business Phone Number** ( ) \_\_\_\_\_ **Fax** ( ) \_\_\_\_\_

5. **Email Address** \_\_\_\_\_

6. **Federal ID#** \_\_\_\_\_

**7. Person to Contact Regarding Application**

- a) Name \_\_\_\_\_
- b) Position/Title \_\_\_\_\_
- c) Address \_\_\_\_\_
- d) Business Phone Number ( ) \_\_\_\_\_
- e) Other Phone Number \_\_\_\_\_
- f) Email Address \_\_\_\_\_

8. **Type of request**       Grant       Loan       Grant/Loan Package

9. **The amount you are requesting from SWCD** \_\_\_\_\_

10. **Proposed year for use of funds** \_\_\_\_\_

**PART B: DESCRIPTION OF PROJECT**

1. Name and Location of Project or Study – please provide a name by which the project is to be known as well as a physical location. If available, attach a legal description, otherwise identify the county and approximate distance and direction from the nearest town.

2. Purpose of Project and description of anticipated project benefits - please provide a narrative description of the purpose of the project and an identification of the benefits that the project will generate.  
Examples of project purposes might include but are not limited to: new storage or diversion projects; enlargement, rehabilitation, repair, replacement, or efficiency enhancements of existing projects; water availability investigations or feasibility studies, or water quality improvement projects.  
In identifying project benefits please identify the need for the projector study, the anticipated impact of project/study benefits both in terms of population, acreage, or geographic area, the current water shortfall, challenge, deficiency, or problem the project seeks to remedy.

**PART C: ENGINEERING AND LEGAL FEASIBILITY.**

1. Will the Project require the acquisition of additional water right or change of existing water rights? \_\_\_\_\_ YES \_\_\_\_\_ NO.

If yes, please identify water rights requirements (attach a separate sheet if necessary)

2. Will the Project require state or federal regulatory permits of any type?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, please identify permits you believe will be necessary to complete the project and indicate the status of such permits (e.g issued, applied for, pending, not yet applied for). Attach additional page as necessary.

3. Please list the names, addresses and phone numbers of any engineers or attorneys that you may have retained for the project.

4. Does the District staff have your permission to contact your engineers or attorneys directly to discuss this application? \_\_\_\_ YES \_\_\_\_\_ NO.  
(This information is sought solely to expedite consideration of applications; answering "no" will in no way affect the Board's consideration of this application on its merits)  
\_\_\_\_\_ Initial of responsible person.

5. Please list below and attach to this application any feasibility studies or investigations that have been completed or are now in progress for the proposed project.

**PART D: BUDGET**

**1. Estimated Project Costs (Detailed breakdown)**

Engineering costs

Construction costs

Land & Water Right Acquisition costs

Other estimated costs (please specify):

Total Costs

**2. Other Funding Sources (specify names & funding amounts, detailed in-kind contributions)**

The Board would like to see a significant (50%) match. However, understanding the financial challenges for some applicants, the Board will accept a lesser match, but no less than 10% of the project, (including in-kind or cash contributions), if the applicant can demonstrate financial need. (Other source examples might include banks, USDA Rural Development, Natural Resources Conservation Service, Colorado Water Resources and Power Development Authority, Colorado Division of Local Governments, Southwest Basin Roundtable, Colorado Water Conservation Board.)

3. List any existing long-term liability (multi-year) or indebtedness that exceeds one thousand dollars. (i.e. bank loans, government agency loans, bond issues). Attach a separate schedule as necessary.

<u>Lender Name &amp; Address</u>	<u>Remaining Amount</u>	<u>Annual Payment</u>	<u>Maturity Date</u>
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5. Are any of the above liabilities currently in default, or been in default at any time in the past?  YES  NO. If YES, please give a detailed explanation.

6. Please identify all revenue sources for the Authorized Entity that would be available to repay the District should financial assistance be offered in the form of a loan rather than a grant.

**PART E. OTHER INFORMATION**

Please identify and provide any other information you believe would be helpful for the Board in determining whether to approve or deny your Request.

**PART F. REPORTING REQUIREMENT**

If the Southwestern Water Conservation approves funding for this application, the Authorized Entity will provide a written report and/or supporting documentation of the work accomplished by this application by a date determined by SWCD.

**G: SIGNATURE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please sign and mail the completed form and any additional documentation to  
SWCD, 841 E. 2<sup>nd</sup> Ave., Durango, CO 81301

OR

Email the completed application, with signature, and any additional documentation to  
[janem@southwesternwater.org](mailto:janem@southwesternwater.org) or fax to SWCD at 970 259-8423.