

**Southwestern Water Conservation District  
Personnel Committee of the Board of Directors Special Meeting via Zoom  
October 05, 2023**

**Present:** Dagan Chadd                      Kenny Heldman                      Charlie Smith  
                  J.R. Ford                                Rusty Hinger  
                  David Guilliams                      Jenny Russell

**Absent:** Amy Huff  
                  Gerald Koppenhafer

**Staff:** Mo Rock, Programs Coordinator  
Steve Wolff, General Manager

**Consultants:** Michelle Magruder, Special Council, Robinson, Waters, & O’Dorisio

**1.0 Call to Order – Roll Call and Verification of Quorum**

President Jenny Russell called a personnel meeting to order at 11:13 a.m. Roll was taken and a quorum was established.

**2.0 Approve the Agenda**

There was unanimous consent to approve the agenda.

**3.0 Executive Session**

Jenny Russell recommended that the board move into executive session to discuss agenda item 3.1 SWCD Personnel Matter - General Manager’s Annual Review. The statutes covering this executive session are § 24-6-402(4)(b), C.R.S., “conferences with an attorney for the district to receive legal advice on specific legal questions,” and § 24-6-402(4)(f)(1), C.R.S., “to discuss general personnel policies”. The board asked Steve Wolff and Monika Rock to step out of the executive session. **Kenny Heldman moved that the board go into executive session. Dagan Chadd seconded. Roll was taken and the motion passed unanimously.**

**6.0 Summary and Action Items from the Executive Session**

At 11:53 a.m. Jenny Russell gave an overview of the Executive Session. In the executive session, no action was taken, and there were no items to follow up on.

**6.0 Questions & Comments from the Public**

No public attended the meeting.

**7.0 Adjournment**

Jenny Russell adjourned the meeting at 11:55 p.m.

  
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Jenny Russell, President